

JOB DESCRIPTION



Company 公司名稱	Sapura Energy Berhad 沙布拉集團
Division / Department 部門	Navigation 航海部
Job Title 職稱	Able Seaman (AB) 一級水手
Salary/ benefits 薪資範圍/福利	<p>1. Salaries: Competitive Rate according to Taiwanese Law 依台灣船員薪級規定</p> <p>2. Benefits:</p> <ul style="list-style-type: none"> • accordance to Sapura Energy Berhad. 依公司相關規定 • The current rotation 60 days on and 30 days off. 工作 60 天，休息 30 天 • according to the seafarer law 根據船員法相關規定
Contract period 合約期限	2021/01/01-2021/06/30
Reporting To 上級單位	Bosun / Chief Officer 水手長/大副
Qualifications & Certifications 所需之相關證書	<ul style="list-style-type: none"> • Qualifications and Certifications requirement as per SEB Training Matrix 符合 SEB Training Matrix 的資格和認證要求
Experience 工作經驗	<ul style="list-style-type: none"> • Minimum 1-year experience in similar rank 至少一年類似職位的工作經驗
Skill / Attributes / Competencies 技能/屬性/能力	<ul style="list-style-type: none"> • Pleasant disposition with the capability to be authoritative when necessary. 性格開朗，必要時有權威的能力。 • Clear and effective oral and written communications skills in English language. 清晰有效的英語口頭和書面交流技能。 • Thorough knowledge and understanding of principle discipline and peripheral subjects. 對相關學科和週邊學科有全面的知識和理解。 • Strong coordination, organization and liaison skills with the ability to seek and gain consensus solutions to complex issues. 具有較強的協調、組織和聯絡能力，能夠對複雜問題尋求並達成一致解決方案。

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<p>Main Responsibilities 主要工作職責</p>	<ul style="list-style-type: none"> • Responsible to carry out all duties assigned by the Master/Chief Officer in relation to Deck Maintenance and cleanliness onboard 負責執行船長/大副分配的所有與甲板維護和船上清潔有關的職責。 • Lashing and securing the deck cargo or equipment on deck. 在甲板上捆綁和固定甲板貨物或設備。 • Maintenance of deck machinery and equipment 甲板機械和設備的維護 • Washing down the vessel externally. 清潔船隻。 • Internal cleanliness of specified areas during watch periods. 輪班期間於指定區域的內部清潔作業。 • Night watches in Port as required. 依據情況需求在港口值夜。 • General deck-work as required. 依據情況需求進行一般甲板工作。 • Manning mooring stations as required. 依據情況需求執行繫泊作業。 • Assist in look out when passing restricted visibility area or pirate infested area 當通過能見度受限區域或海盜出沒區域時，協助保持警惕。 • Assist the diving crew as necessary and liaise with the bridge. 必要時協助潛水人員並與駕駛室保持聯繫。 • Working within other departments as instructed by the Master/Chief Officer 根據船長/大副的指示在其他部門工作。
<p>Minimum Job Functions 最小的工作職能</p>	<ul style="list-style-type: none"> • Please refer to the above. 請參考以上內容。
<p>Health, Safety, Environmental & Quality Responsibilities</p>	
<ul style="list-style-type: none"> • Participate in SEB Incident and Injury-Free program; 參與 SEB 事故和無傷害專案 • Report all hazards, incidents and near misses to respective superior 向各自的上級彙報所有的危險、事故和差點發生的事故 • Participate in Health, Safety & Environment communication and consultation; 參與健康、安全和環境的溝通和諮詢 • Promote a safe working environment; 促進安全的工作環境 • Comply with SEB Quality and HSE Management System and Policies; 遵守 SEB 品質和 HSE 管理體系和政策; 	

The information contained in this job description is a true and accurate reflection of the job as at the date specified.

<p>Signature of Job Holder Name : Date :</p>	<p>Signature of Superior Name : Date :</p>
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