

Job Profile : Third Mate JDPO

Revision date: 15 April 2020  
Status:

<b>Job Summary:</b> The junior DPO maintains a DP watch under the supervision of the SDPO in order to complete the Phase 4 level of DP training. Competence requirements for a navigational watches is governed by the requirements of the STCW Code.
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<b>Hierarchical</b>	<b>Functional</b>
<b>Department</b> Marine	<b>Job Family</b> Nautical
<b>Sub Department</b> Deck	
<b>Reports to</b> SDPO / Master	<b>Reports to</b> C/o & 2/o
<b>Number of Direct reports</b>	<b>Number of reports</b>

Key Tasks/Responsibilities:	
To include but not limited to:	
1	Controlling the vessel using manual and joystick controls under supervision
2	Competence for navigational watches is in accordance with the requirements of the STCW Code.
3	Participate with all bridge operations and participate in all operations on board
4	Changing operational modes between auto DP to joystick to manual controls to autopilot and vice versa
5	Understanding the Principles and planning of DP operations in depth
6	Basic knowledge of the practical operation of DP control system, including changing between systems and the various modes of operation
7	Knowledge and use of bridge equipment, DP system, reference systems, communication systems
8	System redundancy, alarms and warnings and DP infrastructure in general
9	Knowledge of vessel systems and their limitations.
10	Knowledge of the vessel’s operations manuals and communications system.
11	Knowledge of the vessel’s FMEA and its implications.
12	Knowlegde of the ships safety items/ gear and tanksoundings - weekly - monthly -3-monthly - 6-monthly - yearly safety checks. Record ISM related jobs in SMS (maximo). Is pro-active in maintenance with respect to safety
13	Is pro-active with respect to vessel maintenance - can assist the mates, deck supervisor and crane operator where neccesary
14	Knowledge of vessels stability and used software
15	Knowledge for the correct administration and validity of nautical publications and Ecdis charts
16	Knowledge and experience in voyage planning - reporting procedures
17	Can oversee all ongoing work on board with special attention to PTW / JHA / Toolboxes
18	Can assist in the induction program for new personnel

19	<b>Key Performance Goals</b> - No loss of life or injury - No fire - No collision, grounding or contact with buoys, berths or stationary objects - No flooding - No MARPOL violation - No safety violations - No damage to cargo, vessel or equipment - No failures of propulsion, power, steering or critical machinery/ equipment - No NC in own areas of responsibility in ISM/ ISPS/ MLC audits - No deficiency in own areas of responsibility in PSC inspections - No deficiency in own areas of responsibility in flag state inspections - No observation in own areas of responsibility in vetting/ charterer’s inspections - No interpersonal conflicts on board - No expired or overdue for service LSA/ FFA - No overdue maintenance/ testing of critical equipment in own areas of responsibility - No spares to be below minimum and critical spares requirement in own areas of responsibility
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<b>Required knowledge/experience</b>	
<b>Education/certificates:</b>	
1	Holds the appropriate DP Certificate issued by NI, NMD or an accredited equivalent.
2	Holds the appropriate Certificate of Competence in accordance with the requirements of the STCW Code.
3	For mandatory safety training: see training matrix
<b>Experience:</b>	
1	Basic knowledge of company's equipment and advanced knowledge of operational processes
<b>Other requirements:</b>	
1	Good command of English (written and spoken)
2	Advanced knowledge of the applicable Occupational Health and Safety Regulations and company's policies, procedures and processes
3	Knowledge of operational process of the vessel and her equipment

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Status: Final

Core Values:
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<b>Professionalism</b>
We set high standards for our work and we act accordingly.

Cooperation
We contribute actively to joint results, focusing on the organizational goals together.

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100	101	102	103	104	105	106	107	108	109	110	111	112	113	114	115	116	117	118	119	120	121	122	123	124	125	126	127	128	129	130	131	132	133	134	135	136	137	138	139	140	141	142	143	144	145	146	147	148	149	150	151	152	153	154	155	156	157	158	159	160	161	162	163	164	165	166	167	168	169	170	171	172	173	174	175	176	177	178	179	180	181	182	183	184	185	186	187	188	189	190	191	192	193	194	195	196	197	198	199	200	201	202	203	204	205	206	207	208	209	210	211	212	213	214	215	216	217	218	219	220	221	222	223	224	225	226	227	228	229	230	231	232	233	234	235	236	237	238	239	240	241	242	243	244	245	246	247	248	249	250	251	252	253	254	255	256	257	258	259	260	261	262	263	264	265	266	267	268	269	270	271	272	273	274	275	276	277	278	279	280	281	282	283	284	285	286	287	288	289	290	291	292	293	294	295	296	297	298	299	300	301	302	303	304	305	306	307	308	309	310	311	312	313	314	315	316	317	318	319	320	321	322	323	324	325	326	327	328	329	330	331	332	333	334	335	336	337	338	339	340	341	342	343	344	345	346	347	348	349	350	351	352	353	354	355	356	357	358	359	360	361	362	363	364	365	366	367	368	369	370	371	372	373	374	375	376	377	378	379	380	381	382	383	384	385	386	387	388	389	390	391	392	393	394	395	396	397	398	399	400	401	402	403	404	405	406	407	408	409	410	411	412	413	414	415	416	417	418	419	420	421	422	423	424	425	426	427	428	429	430	431	432	433	434	435	436	437	438	439	440	441	442	443	444	445	446	447	448	449	450	451	452	453	454	455	456	457	458	459	460	461	462	463	464	465	466	467	468	469	470	471	472	473	474	475	476	477	478	479	480	481	482	483	484	485	486	487	488	489	490	491	492	493	494	495	496	497	498	499	500	501	502	503	504	505	506	507	508	509	510	511	512	513	514	515	516	517	518	519	520	521	522	523	52
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Entrepreneurship	We pursue and seize business opportunities even beyond resources controlled.
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Key Competencies						
	1	2	3	4	5	Example of Behavioral Anchor
<b>Decisiveness</b> Taking decisions based on analysis, knowledge, experience and judgment and committing oneself to the decision <b>Accountability</b> Taking responsibility and ownership for decisions, actions and results <b>Planning &amp; Organizing</b> Planning and managing activities and resources efficiently and effectively to achieve goals <b>Adaptability</b> Dealing adequately with change and adopting new ways of working to achieve objectives						<ul style="list-style-type: none"> <li>• Takes simple decisions</li> <li>• Indicates clearly what one has decided</li> <li>• Explains the reasons for the decision</li> </ul>
						<ul style="list-style-type: none"> <li>• Shows commitment for getting work done</li> <li>• Understands the consequences when not performing tasks adequately</li> </ul>
						<ul style="list-style-type: none"> <li>• Agrees on clear objectives and creates a planning for own work</li> <li>• Separates important from unimportant and urgent from non urgent matters</li> <li>• Monitors progress of own activities and discusses with supervisor</li> </ul>
						<ul style="list-style-type: none"> <li>• Adapts behavior or approach effectively</li> <li>• Generates proposals on how to deal with new situations</li> </ul>
						<ul style="list-style-type: none"> <li>• Actively listens to the input of others</li> <li>• Speaks and writes clearly and concisely</li> </ul>
<b>Communication</b> Effectively transferring thoughts and expressing ideas to individuals or groups written and verbally						<ul style="list-style-type: none"> <li>• Actively listens to the input of others</li> <li>• Speaks and writes clearly and concisely</li> </ul>
<b>Customer Focus</b> Identifying and understanding client needs and acting accordingly						<ul style="list-style-type: none"> <li>• Responds in time and adequately to client requests</li> <li>• Provides clear information on request of the client</li> </ul>